

**REGULAR ROSEAU CITY COUNCIL MEETING  
MONDAY – FEBRUARY 6TH, 2012 @ 5:00 P.M.  
ROSEAU CITY CENTER COUNCIL CHAMBERS  
121 Center Street East Suite 201  
Roseau, MN 56751**

The Regular monthly meeting of the Roseau City Council was held on the above date, time and place. Members present were , Mayor Jeff Pelowski, Council members Pat Novacek, Gerry Schiltz, Curt Ireland, and Linda Vatsndal. Others present were Community Development Coordinator Todd Peterson, Chief of Police Ward Anderson, Liquor Store Manager Brad Wiberg, Fire Chief Jeff Ballard, City Attorney Pat Moren, City Clerk Janet Lundbohm, Roseau County Commissioner Jack Swanson- WILD 102 Radio.

Mayor Jeff Pelowski called the meeting to order and the Pledge of Allegiance was said.

Council member Linda Vatsndal motioned, Council member Pat Novacek seconded and it was carried by unanimous vote to approve the January 9<sup>th</sup>, 2012 minutes as presented.

Council member Pat Novacek motioned, Council member Curt Ireland seconded and it was carried by unanimous vote to approve the following Consent Agenda items:

- a. Accounts payable claims from January 1st, 2012 through January 31st, 2012 as presented, with a batch number of AP01312012 and is filed in edit books in the City Clerk's Office.
- b. Daily Batch checks written from January 1st, 2012 through January 31st, 2012 were audited, approved and are filed in edit books in the City Clerk's Office.
- c. Receipt entries December 1st, 2011 through December 31st, 2011 were audited, approved and are filed in edit books in the City Clerk's Office.
- d. Journal entries November 1<sup>st</sup>, 2011 through November 30th, 2011 were audited, approved and are filed in edit books in the City Clerk's Office.
- e. A review of November, 2011 General Ledger checks written compared with check images on the bankstatements found no irregularities.
- f. Upcoming meetings –
  - a. March 5th, 2012 Regular meeting at 5:00 p.m.
- g. Approve the use of alcohol in the Community Center :
  - a. April 21, 2012 – Roseau Area Arts Association – Dinner Theater.
- h. Waive Building Permit Fee for City of Roseau/Roseau School District #682 – Bathroom Facilities.
- i. BEAUTIFICATION: Chairperson Connie Erickson, Colleen Olson, Dawn Johnson, DeAnna Hovda, Ed Desrosier, ~~Amy Brateng~~, City Representatives - Community Coordinator Todd Peterson, Superintendent David Drown, Council member Linda Vatsndal.
- j. LMC Cities Bulletin: January 25, 2012.
- k. CGMC in Brief: January 26, 2012 & February 2, 2012
- l. Draft of Planning Commission minutes – January 30th, 2012.
- n. Investment-Roseau EDA Hi Fi as of 2/01/2012 is \$199,114.44.
- m. Cash in bank-DNR Escrow as of 2/01/2012 is \$832,000.00.
- n. Cash in bank-Regular checking as of 2/01/2012 is \$2,279,605.19.
- o. Investment-Regular Hi Fi as of 2/01/2012 is \$1,356,486.27.
- p. Investment of Certificate of Deposit as of 2/01/2012 is \$754,700.34.
- q. Investment of Certificate of Deposit as of 2/01/2012 is \$754,834.93.
- r. Investment of Certificate of Deposit as of 2/01/2012 is \$761,594.46.
- s. Investment of Certificate of Deposit as of 2/01/2012 is \$763,485.07.
- t. Cash in bank - Airport Fuel Sales Credit Card as of 2/01/2012 is \$3,208.27.
- u. Investment - Roseau EDA Money Market as of 2/01/2012 is \$220,537.35.
- v. Cash in bank - Pine to Prairie Birding Trail as of 2/01/2012 is \$5,204.15.
- w. Cash in bank - Scandinavian Festival as of 2/01/2012 is \$3,327.86.
- x. Cash in bank – Welcome to Roseau as of 2/01/2012 is \$1,287.17.
- y. Cash in bank - Roseau EDA as of 2/01/2012 is \$1,216.80.

- z. Letter from SWCD in regards to the 19<sup>th</sup> annual Envirothon requesting donation. (It was noted that the City of Roseau is unable to give donations to the Roseau SWCD Envirothon).
- aa. Liquor Store Monthly Sales January 2012.
- bb. Liquor Store Sales 2012.
- cc. 2012 Year to Date City Revenues & Expenditures.
- dd. Final 2011 City Revenues & Expenditures.
- ee. Letter from Erma J. Vizenor in regards to MinnesotaWins ( a proposal to fund a Vikings stadium).

Roseau County Commissioner Jack Swanson reported on the following:

- Jack attended a leadership training which discussed alternate forms of government.
- Jack reported that the Greater Minnesota Advisory Council will meet February 24, 2012.

Community Development Coordinator Todd Peterson reported that the Airport Committee did not meet but will have to meet because Roseau Aviation Inc. (Arlen & Diane Sandland) notified CDC Peterson that they will be done at the end of this year.

Community Development Coordinator Todd Peterson reported on the following:

- The EDA met on January 25, 2012 and elected officers; Robert Foley - President, Jack Swanson - Vice President and Steve Pavek - Treasurer.
- The EDA is continuing to look at ideas but there are no concrete prospects at this time.

Liquor Store Manager Brad Wiberg reported that the Liquor committee met and discussed the possible expansion of the Liquor Store.

Fire Chief Jeff Ballard reported on the following:

- The Fire Department has three new members; Nick Kvidt, Eric King and Colten Mindl.
- The Roseau Fire Department will be hosting the Regional meeting in April which will bring between 120 to 150 people to Roseau.

Chief of Police Ward Anderson presented the City Council with the Roseau Police Department 2011 Annual Report (on file at the Roseau City Office). Chief Anderson noted that there are no major changes or concerns.

City Attorney Pat Moren reported on the following:

- Proposed Ordinance #21 Third Series.

Council member Pat Novacek introduced Ordinance No. 21 Third Series and moved for its adoption and to authorize signature

**ORDINANCE NO. 21 THIRD SERIES**  
**(Codified)**

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF ROSEAU, MINNESOTA, TO AMEND CHAPTER 50 OF THE CITY CODE OF THE CITY OF ROSEAU, MINNESOTA. SAID SECTION 50 ENTITLED "GENERAL UTILITIES".

The City Council of the City of Roseau, Minnesota, does ordain as follows:

**Section 1:** That Section 50.21 is hereby amended to read as follows:

Subdivision 1: All municipal utilities shall be sold and delivered to the consumer under the then applicable rate applied to the amount of the utilities taken as metered or ascertained in connection with the rates.

As a condition of receiving municipal utility services, a consumer agrees to allow the City of Roseau and its employees or designees reasonable access during normal business hours and within seven (7) working

days, (unless an emergency situation requires earlier access), to read meters, and to check, repair or maintain said utilities. If reasonable access is denied by the consumer the City of Roseau reserves the right to disconnect said consumer from municipal utility services.

Subdivision 2: That each applicant for City of Roseau utility services shall provide a monetary deposit to the City Utility Department prior to the commencement of services by the City. The applicant shall also provide the applicant’s social security number to the City Utility Department. In the event the applicant refuses to supply a social security number then the City may require said applicant to provide a higher monetary deposit. The amount of monetary deposit required by the City of Roseau as set forth in the current City Utility Policy.

**Section 2:** This Ordinance shall take effect and be in force after its passage and publication.

Dated this 6th day of February, 2012.

APPROVED:  
s/s: Jeff Pelowski  
Mayor

ATTEST:  
s/s: Janet Lundbohm  
City Clerk

The motion was duly seconded by Curt Ireland and upon vote taken, the following voted in favor thereof: Jeff Pelowski, Pat Novacek, Curt Ireland, Linda Vatnsdal and Gerry Schiltz.

and the following voted against the same: none

and the following abstained: none

and the following were absent: none

whereupon said motion was declared duly passed and adopted.

After review and discussion of the Minnesota Tree Grant Application presented by Community Development Coordinator Todd Peterson to the City Council, Council member Pat Novacek made a motion to approve the Minnesota Tree Grant Application with the proposed in kind contribution of \$6,000.00 and a city cash contribution of \$1,500.00 for miscellaneous supplies for planting a variety of 225 native trees, seconded by Council member Linda Vatnsdal, carried by unanimous vote.

Community Development Coordinator Todd Peterson reported that John Wynne is assisting the City with a Grant Application to the US Department of Commerce-EDA for the Roseau East Diversion Flood Control Project.

Council member Pat Novacek introduced the following Resolution and moved for its adoption  
**Resolution # 11-12**

**RESOLUTION AUTHORIZING THE SUBMISSION OF U.S. DEPARTMENT OF COMMERCE-  
EDA GRANT APPLICATION FOR THE ROSEAU RIVER EAST DIVERSION FLOOD  
CONTROL PROJECT**

**WHEREAS**, the City of Roseau is a governmental entity that is actively engaged in economic development and betterment of the economic climate of the City of Roseau and NW Minnesota; and

**WHEREAS**, the City of Roseau has worked cooperatively with the State of Minnesota and the U.S Army Corps of Engineers in the development of the Roseau East Diversion Flood Control Project to

provide 100-year flood protection to the entire City of Roseau including the entire commercial district of Roseau and Polaris Industries the area's larger employer; and

**WHEREAS**, the Roseau East Diversion Flood Control Project project has an estimated completion cost of \$39 million and the City of Roseau has secured a local share of \$18,500,000 (47% of the total project cost) consisting of \$17,500,000 (\$11.5 million spent to date) in State of Minnesota Bonding funding for the project and has committed an additional \$1,000,000 (\$815,000 spent to date) in City operating funds which are committed and readily available as the local share for the sole use of this flood protection project; and

**WHEREAS**, the U.S. Army Corps of Engineers has committed \$15,037,000 (38.5% of project total) in Federal funding to the East Diversion Flood Control Project and has the Congressional Authorization to only expend up to an additional \$3,500,000 (9% of project total) towards project completion, leaving the project \$2,000,000 short of final completion and being operational.

**WHEREAS**, the Roseau East Diversion flood control the project will have a significant impact on the long-term success and viability of the city's business community and its major employer Polaris Industries;

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Roseau authorizes the submission of a grant application in the amount of \$2,000,000 (5% of project total) to the U.S. Department of Commerce, Economic Development Administration for the Roseau East Diversion Flood Control Project to complete its construction;

**AND FURTHER RESOLVES**, that the City of Roseau authorizes the Roseau Community Development Coordinator to sign the application and accept any award related to the Roseau East Diversion Flood Control Project.

s/s: Jeff Pelowski  
Mayor, City of Roseau

CERTIFIED/ATTEST: s/s Janet Lundbohm DATE: February 6<sup>th</sup>, 2012

The motion was duly seconded by Council member Curt Ireland and upon vote being taken, the following voted in favor thereof: Jeff Pelowski, Pat Novacek, Curt Ireland, Gerry Schiltz and Linda Vatnsdal.

and the following voted against the same: none

and the following abstained: none

and the following were absent: none

Whereupon said motion was declared duly passed and adopted.

Council member Curt Ireland reported that Lifecare Medical Center will be having a "50<sup>th</sup> Year" celebration in September.

Council member Pat Novacek motioned, Council member Linda Vatnsdal seconded, and it was carried by unanimous vote that there was no further business, therefore the meeting be adjourned.

ATTEST:

\_\_\_\_\_  
City Clerk

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Mayor



